



Penelakut Tribe

11330 Clam Bay Road North
Penelakut Island, B.C. V0R 5K0
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Job Title: Community Health Representative
Location: Penelakut Tribes, Penelakut Island
Job Type: Full-Time, permanent: Monday – Thursday 7:45am – 4:15pm
Salary: Depending on Experience
Process: Email cover letter and resume to john.joe@penelakut.ca
Deadline for applications: The posting is open until the position is filled

Job Summary

We are seeking a passionate and dedicated Community Health Representative to serve as a vital link between our organization and the community. This role involves engaging with community members, promoting our initiatives, and fostering positive relationships to enhance community involvement. The ideal candidate will be enthusiastic about community development and possess strong communication skills.

Duties

- Act as the primary point of contact for community members, addressing inquiries and providing information about our programs and services.
- Organize and participate in community events, workshops, and outreach activities to promote our mission and engage residents.
- Collaborate with local organizations, businesses to build partnerships that support community initiatives.
- Gather feedback from the community to assess needs and improve services offered by our organization.
- Develop promotional materials and social media content to raise awareness of community programs.
- Maintain accurate records of community interactions and report on engagement metrics to management.

Qualifications

- Excellent verbal and written communication skills, with the ability to engage diverse audiences effectively.
- Strong interpersonal skills, demonstrating empathy and understanding in interactions with community members.
- Experience in community outreach, public relations, or a related field is preferred but not required.
- Ability to work independently as well as collaboratively within a team environment.
- Proficiency in using social media platforms for outreach purposes is a plus.
- A commitment to promoting inclusivity and diversity within the community is essential.

We encourage individuals who are passionate about making a difference in their communities to apply for this rewarding role as a Community Health Representative.