



**Penelakut Tribe**  
11330 Clam Bay Road North  
Penelakut Island, B.C. V0R 5K0  
Ph. (250) 246-2321 Fax. (250) 246-2725

---

## **Penelakut Tribe Employment Opportunity**

**Position:** English First Peoples 10-12 Teacher

**Salary:** Commensurate with experience and the Penelakut Tribe Salary Grid

**Term:** Full-time position

**Deadline for Applications:** June 12, 2020 at 4:00 pm

Penelakut Island Learning Centre, located on Penelakut Island off the shore of Chemainus BC provides the community with an opportunity for both high school and adult learning. Our school operates Monday to Thursday and offers students the required courses to complete a dogwood. Penelakut Island Learning Centre is an Independent First Nations School and strives to educate our children to be independent, life-long learners, who contribute to the growth of the Penelakut Tribe's vision of a self-governed society. We are pleased to be looking for an enthusiastic and passionate educator that will join our small team of hard working and caring teachers.

**NEW TEACHING POSITION:** English First Peoples 10-12 Teacher (full time 1 FTE)

### **POSITION DESCRIPTION**

**Reports to:** Principal

**Remuneration:** Competitive salary, opportunities for professional growth

**Job Summary:** The ideal candidate will match many of the requirements below. Specifically, they will be a highly motivated English First Peoples teacher who is prepared to go above and beyond in supporting our fantastic students. The successful applicant will be a creative self-starter who thrives in having substantial amount of professional autonomy, as they will be required to have a considerable amount of flexibility around course preparations. The teacher will be expected to meet timetable demands for electives required for grade 10-12.

### **Responsibilities include but are not limited to:**

1. Following the B.C. curriculum to teach English First Peoples 10-12 and a variety of electives to support the 10-12 timetable. (BC First Peoples 12, Literacy Foundations curriculum, Social Studies 10, applied skill or fine art electives for 10-12)
2. Following council approved curriculum to support Penelakut culture within lessons
3. Developing lesson plans and providing individualized/small group instruction to a diverse range of students
4. Working with Special Ed. teacher to create and maintain IEP's.
5. Using a variety of instructional strategies, such as inquiry, group discussion, lecture, discovery, etc.
6. Establishing and maintaining standards of student behaviour needed to achieve a functional learning atmosphere in the classroom.
7. Evaluating students' academic and social growth, keeping appropriate records, and preparing progress reports using Myed.



## **Penelakut Tribe**

11330 Clam Bay Road North  
Penelakut Island, B.C. V0R 5K0  
Ph. (250) 246-2321 Fax. (250) 246-2725

---

8. Submitting report cards to principal for signing at least one week prior to the date the reports are being sent home
9. Communicating with parents/students through conferences and other means to discuss students' progress and to interpret the school program.
10. Identifying student needs and cooperating with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
11. Demonstrated ability to use and integrate technology meaningfully into teaching and learning.
12. Commitment to developing Core Competencies as required within the new BC curriculum model.
13. Maintaining professional competence through in-service education activities provided by professional growth activities.
14. Participating cooperatively with the school administrator to develop the method by which the teacher will be evaluated in conformance with guidelines.
15. In consultation with other professional staff members selects and requisitions books and instructional aids; maintain an inventory of these items
16. Assisting in the general supervision of the school as well as specific assigned supervision
17. Attending regular and special staff meetings as called by the Principal
18. Preparing a written instructional plan, to include all required materials, which is left on the teacher's desk at the end of the school day in preparation for the following day
19. Providing adequate classroom and program information for a substitute teacher
20. Submitting a Ministry of Education approved course outline to the Principal by the specified date
21. Maintaining membership in the BC College of Teachers and submitting annual proof of this membership by September 1 each year
22. Monitoring student use of technology
23. Maintaining confidentiality of students and students' records
24. Demonstrating timeliness and attendance for assigned responsibilities
25. Promoting and encouraging community involvement in the school
26. Purchasing student supplies as required
27. Supervising Teacher Assistant(s) and/or Education Assistants assigned to their classroom and/or students
28. Supervising students on field trips.
29. Notifying the parents and school staff of upcoming field trips by using appropriate forms and documentation
30. Being accountable for paid time when the school is closed due to an emergency (power outage, ferry breakdown..) - using this time for planning and/or professional development

### **Assets**

- Experience teaching special education
- A commitment to providing experiential learning opportunities
- Experience working in a First Nations School
- First Aid
- A Class 5 Driver's license; Class 4 Driver's license may be beneficial
- Working knowledge of regulations and relationships with outside support and funding agencies (FNESC, FNSA, IAHLA, Ministry of Education, ISC)
- Resume, Cover Letter and References



## **Penelakut Tribe**

11330 Clam Bay Road North  
Penelakut Island, B.C. V0R 5K0  
Ph. (250) 246-2321 Fax. (250) 246-2725

---

- Teacher Certification in BC
- Clear Criminal Record Check
- Other supports indication Special Education Specialty

### **Submit the following to:**

Candace Crocker, Education Director  
Penelakut Tribe  
Email: [candacec@penelakut.ca](mailto:candacec@penelakut.ca)

**CLOSING DATE: JUNE 12, 2020 AT 4:00 PM**

**This position is open to all qualified applicants and only those shortlisted will be contacted for an interview**